

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly & Year-End Meeting Minutes**

Meeting Date: November 20, 2023
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30pm
Members of Board Present: **Chairman** – Richard Paul
Vice Chairman – Tamara DeLucca
Treasurer – Wayne Hans
Secretary – Frank Weindel
Commissioner – Richard E. Roach III
District Clerk – Tiffany Beach
Solicitor – David Capozzi - excused

Salute the Flag

Sunshine Law – Comm. Paul

In accordance with the NJ Sunshine Law this meeting Notice of this meeting has been duly advertised in compliance with the provisions of the open public meetings law. Please be advised that this meeting will be recorded for possible later playback.

Roll Call Commissioners

All present.

Minutes of the Previous Meeting – Comm. Paul

Motion made by Comm. Weindel seconded by Comm. Paul to approve the October 16th Board meeting minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it. Comm. Hans & Roach abstains.

Motion made by Comm. Weindel seconded by Comm. Paul to approve the November 6th budget meeting minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it. Comm. DeLucca abstains.

Correspondence – Cl. Beach

Cl. Beach- We have received incoming and outgoing for the 2024 budget along with conversations with the accountant.

Treasurer’s Report – Comm. Paul

As of November 20, 2023

TD Bank General Checking	117,621.27
TD Bank Money Market Account	1,115,016.13
TD Bank Money Market Capital	2,570.13
TD Bank Payroll Checking	15,057.61
TD Bank LEA Dedicated Penalty	5,578.61
TD Bank LEA Trust Penalty	15,057.61
Investment NJ ARM	2,011,606.45
Petty Cash	200.00
Total Current Assets	3,285,369.78

Motion made by Comm. Weindel seconded by Comm. DeLucca to accept the Treasurer’s Report as read.
Any questions? (hearing none) Roll call vote, all yes.

Payment of Bills – Comm. Paul

Comm. Hans: In front of you, you have a list of 89 bills totaling \$139,400.05

Motion made by Comm. Weindel seconded by Comm. Paul to approve the payment of bills.

Any questions? (hearing none) Roll call vote, all yes.

We also have one bill for \$1,795.00 that needs to be voted on separately.

Motion made by Comm. Weindel seconded by Comm. Paul to approve the payment of bills.

Any questions? (hearing none) Roll call vote, Comm. Paul, Weindel, DeLucca, & Weindel yes. Comm. Roach abstains.

COMMITTEE REPORTS

Administration / Personnel – Comm. DeLucca

No report.

Office of Fire Prevention – Fire Official Shannon

Comm. DeLucca: Fire Official's report for October 16th – November 20, 2023 was read aloud, a copy is attached to the minutes.

Fire Department Equipment – Comm. Paul

Comm. Paul: As far as I know all of the equipment is okay.

Turn-Out Gear – Comm. Paul

Comm. Paul: We received the gear we have been waiting for. We are still waiting on the exterior gear to come in.

Apparatus – Comm. Paul

Comm. Paul: All the trucks are in service.

Recruitment / Membership – Comm. Roach

No report

Fitness Center – Comm. Roach

No report

S.O.G.'s – Comm. Paul

No report

Future Projects- Comm. Paul

No report

Communications – Comm. DeLucca

No report.

Computers – Comm. DeLucca

No report.

Assist Personnel – Comm. DeLucca

No report

Budget – Comm. Hans

Comm. Hans: Tonight we will be introducing the 2024 budget.

Fixed Assets – Comm. Hans

No report.

Hydrants/ Water – Comm. Hans

No report.

Building Maintenance / Grounds – Comm. Hans

No report.

Health & Safety – Comm. Hans

Comm. Hans: Physicals were done in October without any issues.

Insurance – Comm. Roach

No. report.

Incentive Program – Comm. Weindel

No report.

Uniforms – Comm. Weindel

Comm. Weindel: John dropped off some uniforms that we ordered. There are some backorders he will drop off.

Training- Comm. Weindel

Comm. Weindel: The Department went to Salem County's Burn Building.

Fuel – Comm. Weindel

No report.

Chief's Report - Chief Beeler

Chief Beeler: The report was read aloud by Chief Beeler; a copy is attached to the minutes.

President's Report – Comm. Paul

Comm. Paul: President Wells, do you have anything?

President Wells: Past members' night is going to be December 16th at 7pm at Station 1.

Borough of Lindenwold – Councilman Morrisey

No report.

Old Business – Comm. Paul

Comm. Paul: Any old business? (hearing none)

New Business – Comm. Paul

Comm. Paul: Tonight we have Conley Architects with a presentation for the new building plan.

Presentation was made by Conley Architects with a PowerPoint presentation that is included. Questions will be answered in the public portion.

Public Portion – Comm. Paul

Motion made by Comm. Hans, seconded by Comm. Roach to open to the public. All in favor, ayes have it.

Frank DeLucca, resident question Conley Architects if they were under contract with the District. Conley responded they are.

Resident then questions how they obtained the contract. DC Polifrone responded that the District advertised and interviewed 3 architects. The District went with another architect prior to Conley & didn't like the results. Conley was then revisited and hired.

Multiple questions to Conley architects regarding which projects they have completed, specifically Fire Departments. Conley responded to questions. Conley then explained they are professional planners, not grant writers and explained there are very few grants for fire houses in the State of new Jersey. He then asked if the District has been cited by OSHA. Chairman Paul responded that we have not been. Resident asked a question regarding the cost of the project in entirety. Conley broke down the cost which is also located within the PowerPoint presentation.

Councilman Morrisey, asked questions to Conley Architects in regards to the length of the bond. Chairman Paul responded that it would be a 30-year mortgage. Councilman questioned response time from study dated in 2007. D/C responded that responded the study didn't take into consideration of the surrounding towns/ the Alliance. D/C is not concerned with response time. Councilman then addressed needing volunteers. D/C responded we have recruitment & retention by going to as many events as possible & we always invite anyone to come join.

Motion made by Comm. Roach, seconded by Comm. Weindel, to close to the public. All in favor, ayes have it.

Motion made by Comm. Roach, seconded by Comm. Weindel, to close to the public. All in favor, ayes have it.

Resolutions – Comm. Paul

Resolution 2023-29 To Introduce the 2024 Budget.

Motion made by Comm. Weindel seconded by Comm. Roach Any questions? (hearing none) Roll call vote, all yes.

Resolution 2023-30 Resolution to authorize a question to be placed on the ballot in February 17, 2024.

Motion made by Comm. Weindel, seconded by Comm. Hans. Any questions? (hearing none) Roll call vote, all yes. Comm. DeLucca abstains.

Open to Commissioners – Comm. Paul

Comm. Hans:

Closed Session – Comm. Paul

N/a

Adjourn - Comm. Paul

Motion made by Comm. Roach seconded by Comm. Weindel to adjourn the meeting at 8:10pm.

Any questions? (hearing none) All in favor, ayes have it.

Lindenwold Fire District No.1
Balance Sheet
As of November 20, 2023

	<u>Nov 20, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · CASH	
1011 · TD Bank Money Market Acco...	1,115,016.71
1013 · TD Bank Money Market Capital	2,570.13
1015 · General Checking 3	117,621.27
1016 · Investment NJ ARM	2,011,606.45
1020 · TD Bank Payroll Checking	17,719.25
1030 · TD Bank LEA Dedicated Pen...	5,578.36
1040 · TD Bank LEA Trust Penalty	15,057.61
1090 · Petty Cash	200.00
	<hr/>
Total 1000 · CASH	3,285,369.78
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Total Checking/Savings	3,285,369.78
	<hr/>
Total Current Assets	3,285,369.78
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TOTAL ASSETS	3,285,369.78
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LIABILITIES & EQUITY	0.00

2023-29

2024 FIRE DISTRICT BUDGET RESOLUTION

Lindenwold Borough FD No. 1

FISCAL YEAR: January 1, 2024 to December 31, 2024

WHEREAS, the Annual Budget for Lindenwold Borough FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2024 and ending December 31, 2024 has been presented before the Board of Commissioners of the Fire District at its open public meeting of November 20, 2023; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,331,282.00 which includes an amount to be raised by taxation of \$1,282,997.00 and Total Appropriations of \$1,331,282.00; and

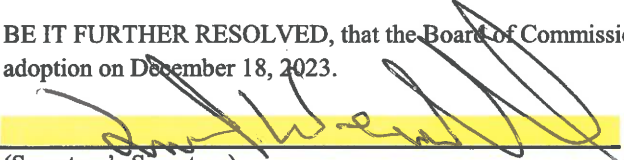
WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on November 20, 2023 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2024 and ending December 31, 2024 is hereby approved; and







BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on December 18, 2023.


(Secretary's Signature)

11/20/2023
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Richard J. Paul, Jr.				
Wayne Hans				
Frank Weindel				
Tammy DeLucca				
Richard E. Roach, III				

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1, IN THE BOROUGH
OF LINDENWOLD, COUNTY OF CAMDEN, NEW JERSEY**

RESOLUTION 2023- 30

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF
FIRE DISTRICT NO. 1, IN THE TOWNSHIP OF
LINDENWOLD, COUNTY OF CAMDEN, AUTHORIZING A
QUESTION TO BE PLACED ON THE BALLOT FOR
APPROVAL BY THE LEGAL VOTERS DURING THE
FEBRUARY 17, 2024 ANNUAL ELECTION, THE PURPOSE
OF SAID QUESTION TO AUTHORIZE THE BOARD OF
COMMISSIONERS OF FIRE DISTRICT NO. 1 TO
UNDERTAKE A CAPITAL IMPROVEMENT PROJECT FOR
THE CONSTRUCTION OF A NEW FIRE STATION ON
LINDEN AVENUE**

BACKGROUND

BE IT RESOLVED by the Board of Fire Commissioners of Fire District #1 ("Board"), in the Borough of Lindenwold, County of Camden, New Jersey, as follows:

Section 1. The annual election of the legal voters of Fire District #1, in the Borough of Lindenwold, County of Camden, New Jersey ("Fire District"), shall be held on Saturday, February 17, 2024 ("Annual Election"), from 2:00 P.M. to 9:00 P.M. in the Fire District at the place and for the purpose hereinafter provided.

Section 2. The Clerk of the Fire District is hereby authorized and directed to post at least ten (10) days before the date of said Annual Election, a copy of the Notice of Election (as hereinafter defined) in ten (10) public places within the Fire District.

Section 3. The notice shall be submitted in substantially the following form and the proposal therein set forth shall be submitted to the voters at the Annual Election (referred to as the

"Notice of Election"). The hours of opening and closing of the polls shall be as therein stated and the polling places therein stated and described is hereby confirmed and established.

NOTICE IS HEREBY GIVEN to the voters of Fire District #1, in the Borough of Lindenwold, County of Camden, New Jersey ("Fire District") that the Annual Election of the legal voters of the Fire District will be held on Saturday, the 17th day of February, 2024, at 2:00 P.M.

The polls will remain open until 9:00 P.M. and as much longer as may be necessary to permit all the legal voters then present to vote and to cast their ballots. The Annual Election will be held and all the legal voters of the Fire District will vote at the polling place stated below.

At the Annual Election the following proposal will be submitted:

Should the Board of Fire Commissioners of Fire District #1 in the Borough of Lindenwold, County of Camden, State of New Jersey be authorized to:

- (a) Undertake a capital improvement project consisting of the purchase of a building at 517 E. Linden Avenue for the purpose of demolishing the current building and constructing and equipping a new Fire Station; and*
- (b) Expend for all of the foregoing an amount not to exceed \$10,650,000; and*
- (c) Issue bonds or bond anticipation notes of the Fire District for said purposes in the amount not to exceed \$10,650,000 for a term not to exceed (30) years?*

The polling place established for this election shall be the:

Lindenwold Fire House, 801 Scott Avenue, Lindenwold, New Jersey 08021

Section 4. The Fire District hereby approves and adopts the proposal set forth in said Notice of Election and, subject to the approval of the Local Finance Board in the New Jersey Department of Community Affairs pursuant to N.J.S.A. 40A:5A-1 et. seq., hereby determines to carry out the same.

Section 5. All actions heretofore taken and documents prepared by or on behalf of the Fire District by members of the Board or by the Fire District's professional advisors in connection with

the Special Election are hereby ratified, confirmed, approved and adopted.

Section 6. All other resolutions, or parts thereof, inconsistent herewith are hereby rescinded or repealed to the extent of such inconsistency.

Section 7. This resolution shall take effect immediately upon adoption this 20th day of November, 2023.



Richard Paul Jr. Chairman



Attest: Tiffany Beach, District Clerk

FIRE MARSHAL'S REPORT

11/20/2023

October 17, 2023 to November 20, 2023

Inspections Completed:

AmeriMotors & Trans
Hillcrest Oaks
Marquise Jewelry
AMA95LLC
MLG Realty
Colossal Sports
Glen Oaks Auto
Wawa Fuel Pumps (Chews Landing)

15

REM Group Home
Wawa (Whp)
All Smiles Learning
Laurel wood Center
Wawa (Chews Landing)
Hope Sober Living
Wawa Fuel Pumps (Whp)

Re- Inspections:

Temple Love and Praise
The Landings at Pine Lake
Paula's Barber Shop
The village of Laurel Creek
Cobblestone Softwaare
The Greens (Complaint)

12

Parc One Apartments
Elba's Bridal
Meineke
Lindenwold High (Complaint)
Oak Ridge Apartments
Chadwick Village

Complaints Received 1

10/19/2023 Lindenwold High School failure to report a fire.

Imminent Hazard 0

Requested Response 0

Civilian Burn Report 1

10/29/2023 1990 Laurel Road

Permits 4

10/21/2023 The Q (Lindenwold Football) Type 1 Gas Cooking

10/21/2023 Food Envy (Lindenwold Football) Type 1 Gas Cooking

Oct 16th to Nov 19 ...91 calls

2 Lansar assignments

Training

11/18 burn training at Salem County Fire Academy

11/14 thermal imager training

Captain Maldonado was able to secure a delivery of wood for use on the Roof training prop and the door simulator for half the cost from Home Depot.

It was 7358.30 he was able to secure it for 3439.40 ...saving us 4132.60

10/24 FD Physicals were completed

Cascade booster pump was taken for repair. Waiting to hear what is wrong

1 saw taken to the boro for repair

Waiting to complete the purchase of hose from Gloucester Twp. Fire District 5

Captain Burns continues to update our SOG ensuring we are compliant